

## Council on Aging Board December 12, 2011 Meeting Minutes

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Present: Maggie Whitney, Betty Bushee, Althea Donahue, Ron Lewis, Donna Burton, Irene Parent, Carol Hamel and Lorna Fields.  
Absent: Al Hart, Natalie Hollowell and Ginny Driscoll.

The meeting was called to order at 10:10 a.m. by Betty Bushee, Chair.

Old Business – Maggie Whitney will meet in January with MOC and Nashoba Board of Health to discuss the temperature of our meals. We only have two months left on our temporary permit for use of the warming oven.

Because he meets all the requirements, Claude Daigle was elected Transportation Coordinator. Motion made by Lorna Fields and seconded by Althea Donahue. Vote was unanimous. A motion was made by Carol Hamel and seconded by Irene Parent to add Claude Daigle to the Van Trip Committee. Vote was unanimous

New Business – Our budget allots \$6.25 per senior for formula grants. Wages take up most of the budget. The video license, which we don't use, costs \$150. It was agreed to move the money to another line item. After some discussion, it was decided we didn't need both a COA Director and a COA Coordinator. On the motion of Lorna Fields and seconded by Althea Donahue, it was voted unanimously to keep the COA Director's position.

On the motion of Carol Hamel and seconded by Irene Parent, the Secretary's Report was accepted.

Our available budget is \$14,292.33. On the motion of Irene Parent and seconded by Carol Hamel, the Treasurer's report was accepted.

Outreach Report – Ron Lewis attended a Mass. Council on Aging Summit on November 2<sup>nd</sup>. The primary topic was Medicare. He has contacted several seniors about leaf removal, also one at home fighting a bone infection. A list of all seniors will be given to Ron at a later date. He advised us he was thinking of retiring for personal reasons. After a discussion on changing his hours, he said he would reconsider.

Other Matters – A list of van trips broken down by costs was given to each member. \$750 (excess money) was given to the Town to help defray the cost of van trips.

Announcements – Maggie Whitney is working on a newsletter. The Friends Christmas Party for seniors is December 14<sup>th</sup>.

A motion by Lorna Fields and seconded by Althea Donalue to adjourn was passed by unanimous vote. Adjourned at 11:40 a.m.

Respectfully submitted,  
Althea Donahue  
COA Secretary